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CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

(Date)

NOTICE
NO.

SUBJECT: Establishment of the CIA Honor Awards Program

1. In accordance with CIA Regulation dated , 25X1A
the Agency may grant honor awards to CIA personnel who perform acts of
valor or exemplary achievement of the highest order in the national
security interest. To this end, the CIA Honor Awards Board has been
created to set the standards for Agency awards, and to make recommendations
to the Director for his approval.

2. The principle of recognizing individuals for deeds performed
above and beyond the call of duty is traditional. Deeds requiring a high
order of personal courage have been and will be performed by CIA personnel
who are engaged in the support of United States intelligence activities.
Similarly, CIA individuals have made and will make singularly important
and highly significant contributions of a non-valorous nature to the national
intelligence effort. Although the anonymity demanded by our profession
mitigates against overt forms of recognition, a system of CIA Honor Awards
has been established which is specifically designed to meet security
considerations so that deserving personnel can receive special recognition.

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3. Submission of Nominations

a. Nominations for CIA Honor Awards may originate at any administrative echelon.

b. All nominations shall be forwarded to the CIA Honor Awards Board, with endorsement by the appropriate Assistant Director or Office Head. Nominations affecting CIA military personnel will be coordinated by the CIA Honor Awards Board with the Military Personnel Division of the Personnel Office.

c. Each nomination shall be accompanied by supporting data, thus affording the Board sufficient information on which to base its recommendation.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

WALTER REID WOLF
Deputy Director
(Administration)

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